

Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7.30 pm on Tuesday 6 December 2022

Present: Ted Lush (Chair), Jane Lush (Treasurer), Jane Grahame (Arts Officer), Yurii Platyka, Helen Maguire, Merryn Shaw (representing Ashton Hayes and Tarvin Flower Club), Sharon Nolan (representing Tarvin Gardening Society), Margaret Matthews (representing Tarvin WI)

1. **Apologies** – Jane Armstrong, Sarah Dutton

2. **Minutes of previous meeting**

The minutes of the meeting held on 2 November 2022 were approved as a correct record

3. **Matters arising**

- no action yet to deal with the broken paving slabs (**EJL** to follow up)
- the contractor had confirmed that the Committee would not be billed for the removal of the laurels (effectively an £800 donation)
- the volunteers organised by **EJL** had set up the staging for the pantomime in approx. 1 hour (supervised by AHTC's expert) and taken it down in approx. 30 minutes
- there were now 16 teams for the Village Quiz

4. **Chairman's report**

- there had been a few building issues affecting the sliding door, some further roof leaks, a blockage to the drains and flooding in the car park. Most of these had been dealt with. Instructions on operating the front door had been put on the noticeboard
- Evolve Arts were ceasing their regular bookings after 12 December but would still have one-off bookings in school holidays. Rugbytots were considering whether to have an extra session on Mondays. A keep fit to music class was due to start on Tuesdays in March
- the Borough Councillors' members' budgets had approx.. £3-4,000 unallocated. Bids could be submitted until the end of December and the money had to be spent by 31 March 2023. **JA** had made a number of suggestions for a bid and after discussion it was **agreed EJL** should submit a bid for a bench to be sited near the front entrance
- **MM** confirmed that she had a number of names on a rota of WI members to run the warm space in the Wilkinson Lounge, starting on Tuesday 3 January from 12 noon to 4 pm. The WI would buy the tea/coffee etc and would be reimbursed by the Committee. **EJL** had applied for grants but there had been no decisions yet
- plans were well in hand for the Village Quiz in January. Two schoolgirls who were raising money to go on an expedition to Costa Rica would serve tea/coffee and refreshments. The format of the quiz was discussed and it was **agreed** to move to a more informal table quiz format from 2024 onwards – this would require fewer questions and might attract more participants. Margaret Dixon was standing down in January 2023 and **EJL** would talk to her about the proposed change. It was suggested that quiz websites might be a good source of questions

5. **Financial report**

– the **Treasurer** presented the monthly financial statement. Lettings as at 30 November totalled £24,368 with a further £883 invoiced but not received, making a total for the year to date of £25,251. Expenditure since the last meeting included £400 for grinding out the laurel stumps and £822 for the annual Music Licence (PRS/PPL). Final reimbursement had now been received from Tarvin AFC for the damage caused earlier in the year. £392 had been received from Cheshire West and Chester Council (CWaC) as their share of the cost of removing the laurels. “Atom and Luna” had made a small loss of £12 after CRTA reduced the cost of the show to minimise the loss. The November films made a surplus of £157. Total funds available were £80,245, of which £40,905 was in the deposit account.

6. Buildings

EJL reported that he had written to CWaC reiterating the Committee's request to take over some additional space for new toilets

7. Arts Officer's Report

JG presented her report. The pantomime on 3 December had been a success with just over 150 tickets sold. It was felt that the joint advertisement with the Christmas Market in *Tarporley Talk* was fairly ineffective and might not be worth repeating. Unfortunately there had been no mention of the pantomime in *Tarvin Times*. It was **agreed** **JG** would ask the Market organisers for their future dates so a pantomime can be booked for 2023 as early as possible. **JG** had applied for the next season's CRTA shows (three choices in order of preference for an adult show, i.e. (i) Mitch Benn (musical satire) 21 or 22 April; (ii) the 309s (swing/jive music) 5 or 6 May; (iii) Gus Glynn (guitarist) 2 or 3 June; plus a children's show "The Extraordinary Time-Travelling Adventures of Baron Munchausen" 9 or 10 June. Also booked was "The Shoddy Detective", a slapstick/comedy show by the Shoddy Theatre Group on 20 May, based on a box office split of 75% (company):25% (venue), with tickets at £10 (under 16) and £12

8. Events List

A schedule of events in December requiring assistance had been circulated in advance of the meeting and was **agreed**

9. Website and Social Media

YP reported that he now had control of email addresses and circulation lists, but did not yet have access to the website. **SD** was the lead on social media (Facebook etc). **YP and SD** would liaise together over publicity for events. The mailing list of contacts for newsletters/publicity had been updated. **EJL** would tell **JG** the deadline for the next *Tarvin Times*. **JG** would contact Adam Friend re *Grapevine* deadlines

10. Telephone Number for Centre

After discussion it was **agreed** a dedicated telephone number for the Centre was not needed. **YP** advised that there was a WhatsApp messaging facility which could be made available for people to send messages to the Committee

11. Any other business

- it was **agreed** **EJL** would organise a social event in the New Year for Committee members and associate members, and would circulate possible dates
- **SN** had looked at the Centre grounds and recommended some tidying up (litter-picking, clearing fallen leaves and self-seeded plants) It was **agreed** to have a Working Party starting at 9.30 am on Saturday 14 January

12. Date of next meeting

Tuesday 10 January 2023

Meeting closed 8.43 pm