

Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 19.30 on Tuesday 2nd November 2022

Present: Ted Lush (Chairman), Jane Lush (Treasurer), Jane Armstrong (Secretary), Jane Grahame (Arts), Merryn Shaw (Ashton Hayes and Tarvin Flower Club), Lyn Brunton (Web/Social media), Sharon Nolan (Tarvin Gardening Society), Sarah Dutton (Parish Council), Helen Maguire, Yurii Platyka (web, Social Media)

1. Apologies: Margaret Matthews (WI) .

The Chairman (TL) welcomed Helen Maguire and Yurii Platyka to their first meeting.

2. Minutes of previous meeting. The minutes of the meeting held on Tuesday 4th October 2022 were approved and signed as a correct record by TL

3. Matters Arising from the Minutes.

The Secretary (JA) continues to email Chris Davenport at Cheshire Community Action about renewing our Hallmark accreditation but has heard nothing yet. JA will contact her again. TL is attending the AGM of Cheshire Community Action and will raise it then.

4. Officers' reports

Chairman's Report

Ted Lush

See previously circulated report.

TL is communicating with Quest, the agent of our landlord Cheshire West and Chester Council (CWaC), about payment for the removal of the broken slabs that were revealed after the removal of the laurel bushes. He will ask CWaC to contribute. Sharon suggested we advertised them on Tarvinonline as "free to a good home for anyone who wanted to collect them". TL will follow this up.

The CWaC Property Asset Strategy has finished its consultation stage. A Service Asset Management Plan should then emerge and it is this document which should clarify the future, if any, of the other half of the building which is currently vacant. It is assumed that something will be published by April 2023.

TL has produced a detailed list of instructions for those who lock the building. Security remains an issue.

The main automatic door was not working but is now fixed with the replacement of a battery. SN suggested we have instructions on how to use the keypad by the door e.g. how to keep open and the Committee agreed. JL will produce one to be displayed near the door.

There is a new lockable fridge for clients to use in the Wilkinson Lounge, replacing the old one which was not working properly.

TL saw some workers mending the roof at the library store end of the building. The work is not complete. It was a very wet day and the leaks were still obvious at the end of the working day.

TL will ask the caretaker to follow the progress of the work and press for the other side of the building to be dealt with too because leaks in the roof above the Wilkinson Lounge are particularly depressing given the amount of money the Committee spent replacing the ceiling.

TL has delivered a grant application for £500 to Tarporley War Memorial Hospital to finance the Warm Space initiative from January to March 2023, as discussed at the last meeting.

Treasurer's Financial Report

Jane Lush

Previously circulated.

So far this year we have spent more than we have earned but we still have a healthy balance.

The payment for the damage done at the Football Presentation has been received. Expenditure since the last meeting includes the third quarter's service charge to CWaC (£5,549), taking us to the end of December 2022. £204 for a new fridge in the Wilkinson Lounge and £41 for IT items were the other main spending.

'The Killer Question' made a profit of £172 and the October films a profit of £141.

Total Funds available: £78,078.32.

Arts

Jane Grahame

Atom and Luna on the 4th November, only 14 tickets sold so far. Disappointing given all the effort that has been made.

Goldilocks and the Three Bears on 3rd December. JG has printed 150 children's tickets and 50 adults at £5 and £7.

TL has organised a team of younger men to help set up the platform for the tiered seating in the Hall. We will meet at 11:30 to erect and 16:30 to take down.

CRTA has no funding for 2023 yet so there will be nothing before March.

Events List All events now covered by volunteers until beginning of December.

JA asked TL to email the agreed Events list, with named volunteers, directly to the Committee/Associates.

Social and Media

Lyn Brunton

LB will leave the Committee after this meeting and has prepared a detailed breakdown of her role. Sarah Dutton and Yurii Platyka, our new Committee Member, have agreed to take over this role. Lyn will continue to mentor and help.

5 Future Events

Film Night on 25th November. 'Lyle Lyle Crocodile' for the children at 6pm and then 'Mrs. Harris Goes to Paris' at 8pm

The Village Quiz will be held on 6th and 13th January 2023. JA will start organising now. Officials have been asked and each agreed.

6 JA gave details of training being offered free by Cheshire West Voluntary Action

Showing Your Value - A practical work shop to demonstrate impact.

Emergency First Aid

How to write and develop exceptional grant funding applications.

Also being offered by Cheshire Community Action - Safeguarding Training.

If anyone is interested please contact JA.

LB said that as she is leaving another member should train for a Food Hygiene Certificate.

7 Any other Business

JA will not be present at the next meeting on December 6th, TL will prepare the minutes.

SN is concerned about the state of the bushes and shrubbery in the grounds. Everything requires proper pruning. SN will organise a work party for the New Year.

SN also gave feedback from NAFAS that the CC was a brilliant venue.

Dates of next 2 meetings are: Dec 6th and Jan 10th 2023 at 19:30.

The meeting closed at 20:40.