

## Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 19.30 on Tuesday 2nd November 2021

Present: Ted Lush (Chairman), Jane Lush (Treasurer), Jane Armstrong (Secretary), Sue Hardacre (Bookings and Marketing), Lyn Brunton (Social and Website) Jane Hough (Films), Merryn Shaw (Ashton Hayes and Tarvin Flower Club), Gill Williams (WI), Pete Brunton, Roy Brereton (Buildings)

1. Apologies - Helen Flynn, Fiona Lewis, Sharon Nolan, Brian Hardacre.
2. Minutes of previous meeting  
The minutes of the meeting held on Tuesday 28th September were approved and signed as a correct record.
3. Matters Arising from the Minutes.  
Chris Leavy the Caretaker hopes to return to work on 23rd November 2021
4. Officers' reports

Chairman's Report

Ted Lush

See attached report and appendix, (Letter to Harry Tonge)

CWaC will not be returning to the offices in the other half of the building to use as offices. TL is in contact with CWaC Counsellor Harry Tonge and Andrew Playfer who are responsible for the CWaC buildings.

TL offered options for the future. To take over the whole of the building and let out more space. The Committee agreed that the main points against this were the Committee's ability to manage a much larger resource, possible staffing implications, uncertainty over demand and the potential cost. LB suggested employing someone manage the Centre during the day and RB was concerned about the problems and responsibilities of becoming an employer and the Committee's ability to manage a much larger resource, possible staffing implications, uncertainty over demand.

The Committee agreed that it not want to own the building and then have responsibility for its upkeep. The Committee is happy with the current space although using some of the building possibly for new toilets has not been ruled out.

TL said that it would be up to CWaC to decide how to use their part of the building. The Committee still have a lease of 18 years.

TL will invite Andrew Playfer and Counsellor Tonge to come to the Centre to consider the options and to listen to the conclusions of the Committee.

The overhanging tree will be cut down and we might attempt to bill CWaC for 49% of cost.

SH has contacted the contractors who laid the floor in the hall who said that the Caretaker had used the wrong polish that would not adhere to the surface, causing the dust. As no new polish has been applied it is hoped that the problem of dust has disappeared but SH will ask the contractor to visit the site to advise on care.

Table Tennis Tables - the 2 purchased are put to good use but no organised group has been set up and therefore no income for the Centre. It was agreed that from November 5th there would be an honesty box and clear information on how much the hall costs to hire. The Committee will review in January 2022 how successful this will turn out to be.

We have received funding from the National Lottery Community Fund that would enable us to buy 2 more Table Tennis Tables - at present the Committee decided not to pursue this. We may have to give the money back.

Film night continues to have low numbers attending, partly due to Covid 19 - We agreed to continue with film showings. The next is the new James Bond on 19<sup>th</sup> November.

5 members of the Committee had attended the funeral of ex Committee member Vic Shuttlewood who sadly died last month after a long illness.

Treasurer's Financial Report

Jane Lush

We will receive a grant of around £1500 from the Coop.

£40 was found still held by the Post Office from ticket sales for George Egg that was cancelled in March 2020, it will be treated as a donation as it has not been reclaimed.

Reels on Wheels are very slow in sending invoices for films.

Jane H will chase them up.

All the film nights this year have made a loss and the final position on Old Herbaceous is uncertain until we receive the bill.

Bluebird Belles made a profit of more than £600.

Our Bank balance shows £73,375.47.

Buildings Officer

Roy Brereton

The quote from Vale Royal Bathrooms for refurbishing the current toilets was £31k, it provided no increase to the number of toilets. Another quote is expected.

RB is concerned that the quote did not increase capacity nor address the drainage problem.

Alan Wilkinson, ex chairman, had suggested to the current Chairman a plan to extend the front porch, re site the toilets into what is currently the Edna Rose store and back store, thus enabling all the toilet drainage to be outside of the building and not under the floor which causes all the problems. The scheme would be costly. TL displayed the sketched plans.

After discussion it was decided that the refurbishment is not worth the cost quoted and we would consider Alan's redesign in the future together with the other expected quote..

The Committee would wait to see what decision is made about the other half of the building.

PB raised a discussion about using the toilets in the other half of the building and this will be investigated by TL as part of his discussions with CwaC.

Booking Secretary/Marketing

Sue Hardacre

See report. October has been a very busy month, made especially difficult with Committee members on holiday, LB stepped up at the last minute to assist.

SH is worried about the busy time ahead, TL offered more help and all the dates in November have been covered. New users of the CC will be asked if they can set up tables and chairs and some existing users may have to do the same whenever possible.

There were problems with the pop up Vaccination Centre but this was not the Centre's fault there was too little room in the ER space.

SH asked JA to add a regular Events list item to future agendas.

Theatre and Arts

Fiona Lewis

See email attached Fiona raised points that had been discussed at the meeting and Fiona's comments were noted.

#### 5 Free Safeguarding Training Sessions

TL asked JA to do the Safeguarding Training offered by Cheshire Community Action.

#### 6 Future Events

The Village Quiz in January - some entries have already been received - we still need a scorer. JA will contact Stuart McNeil to act as Question master.

#### 7 Any Other Business

LB wishes to buy glasses for gin and tonics to be available at future bars. TL will show Lyn glasses that the Committee already own which he thought would be suitable for serving a gin and tonic.

8 Date of next meeting Tuesday 14th December at 7.30pm. TL will provide drink and a few nibbles to celebrate the season and the hard work of the Committee.

Meeting finished at 9.05pm.