

Tarvin Community Centre Committee of Management

Minutes of meeting held via Zoom at 7:30 pm on Wednesday 14th April 2021.

On Zoom: Ted Lush (Chairman) Jane Lush (Treasurer), Jane Armstrong (Secretary), Roy Brereton (Buildings), Merryn Shaw (Ashton Hayes and Tarvin Flower Club), Sharon Nolan (Gardening Club), Fiona Lewis (Arts)

1. Apologies - Sue Hardacre, Brian Hardacre, Lyn Brunton, Pete Brunton , Gill Williams (Helen Flynn (TPC) Jane Hough.
2. Minutes of previous meeting

The minutes of the meeting held on Tuesday 9th February 2021 were approved and signed as a correct record and a copy will be delivered to JA by TL.

3. Matters arising from previous minutes - None that will not be discussed later.
4. Review of Policies.

TL reported that all comments were received and considered then incorporated into a revised draft of each policy

A point had been raised by SH that The Adult Booking Rate for a group booking shall also apply to an individual booking.

Merryn queried the number of people that could be safely seated in the Edna Rose Room. 60 or 45? It was agreed that 60 could be seated safely if in rows as any person would only be 15 feet distance from a fire escape door.

TL reiterated that there can never be more than 300 in the Centre at one time.

TL will finalise each policy revision, print out and display in the foyer and distribute to Chris the caretaker and others.

- 5 Arrangements for reopening of CC post 14th April, 17th May and 21st June.

TL requested that as more bookings are taken and classes return members of the committee should be prepared to share the opening up and closing of the CC.

JA requested that the instructions for this should be updated.

Officers' reports

Treasurer Financial Report Jane Lush

The accounts for the last financial year have been signed off by the auditor and there is no real difference from last year's financial situation.

There has been another Covid 19 grant of £2096.00 and the total grants of £21,275 has more than covered the CC total service charge for the year.

£100 from a Parish Council grant and £158 from the Coop Community Fund.

Total Funds available are £63,757.61 so the CC is in a very good financial position.

JL is going to apply for an additional restart grant and there may be another one from the PC to be applied for by June.

TL has written to CWaC requesting that the running costs be reduced while the CC has been closed. No response yet.

Building Officer

Roy Brereton

The flat roof continues to leak. This has been reported to CWaC but so response yet. When a leak occurs through to the ceiling tiles in the lounge, Chris replaces the stained tile with one from the storeroom but this is not a long term solution.

RB is waiting for a quote for the Toilet refurbishment plus the go ahead from CWaC.

RB is willing to see this project through before he leaves the committee.

Booking Secretary

Sue Hardacre

Booking report was received from SH and no issues were raised.

7 Arts Marketing / Publicity

JA to contact Lyn about choice of film available for the adult showing on 28th May.

JA suggested an upbeat one for the first film.

Village Quiz - Possibly to be held in September.

Belles Concert - Fiona is going to contact them to see which dates are available in September / October 2021.

The AGM will be after 21st June.

FL and SH will liaise with RTA re the storage of seating flats and how many will fit into the store room and shed once the Ashton Hayes Theatre Group have re organised their props. Possibly there will be 3 in the shed and 3 in the store.

8 AOB - None

9 Date of next meeting Tuesday 7.30pm 4th May

Meeting closed 8.20 pm