

## Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7:30 pm on Tuesday 4th August 2020

**Present:** Ted Lush (Chair), Jane Lush (Treasurer), Sue Hardacre (Vice Chair), Jane Armstrong (Secretary), Lyn Brunton, Pete Brunton, Roy Brereton, Merryn Shaw (Flower Club).

1. Apologies: Gill Williams, Sharon Nolan, Fiona Lewis, Jane Hough
2. Minutes of previous meeting

The minutes of the special meeting held on Monday 22nd June 2020 were approved and signed as a correct record. NB: The meeting had started at 5:15 and ended at 6:30pm.

3. Matters arising from previous minutes  
New locks on the toilet doors are now in place.  
The chairs are now colour coded to allow for hygiene rotation: green, red, blue all 42 and 14 yellow ones. Users are responsible for wiping the used metal parts.  
A plastic screen is now in place at the reception desk.  
The Pizza van is starting up in the CC car park every Thursday for Take away- starting soon, 4:30 to 8pm with the last half hour to be used for any waste clear up.  
The £10K Covid-19 grant from CWaC has been thankfully received.

### 4 Officers' reports

Chairman Ted Lush

With the help of Lyn and Pete Brunton all the signage for hygiene precautions is on display. The paintwork on the stage has been painted by Chris the caretaker. He has worked very hard on the maintenance of the hall floor. There have been intruders in the grounds including some accessing the internal courtyard, TL has asked CWaC for more use of anti - vandal paint and in the meantime Chris has applied more in the shed area. TL has asked for the grounds to be mown and hedges trimmed - this should have been done. A ramp to access the tank room has been made but not yet fitted. Updated Covid-19 regulations state that masks must be worn in the CC from 8/8 with the exception of some disabilities and children under 11. This ruling is from Government guidelines, SH will contact all users booked in and TL will update literature and notices. There are preliminary plans to hold a smaller scale Christmas Market in the CC grounds, to be discussed at a later date.

Treasurer Financial Report Jane Lush

£16,764 has been spent on improvements to stage and lighting. Running costs for the last 2 quarters are £13,699.22 for the rest of the year, the charge will be around £3K for the two remaining. There is a refund of £3220 from CWaC after over payment from last year, and charges are reduced because of CC closure. There have been no charges for gas usage in the previous 4 months. There has been some small amounts of income from CC usage plus the yearly rent payment from the library.

Total funds available £59,391.27

Building Officer Roy Brereton

Mitchells plan to commission the new boilers on August 11th, they are currently off apart from hot water provision.

They will also provide a remote control in the caretaker's room enabling advance/override.

Oil tank removal is postponed, CWaC has not given accreditation to the sub contractor chosen to do this. RB hopes for removal before winter.

SH asked for steady pressure to be maintained to get the job finished and RB agreed.

The upgrade of the toilets has been postponed.

Booking Secretary Sue Hardacre

Ali Hartland is starting a weekly Tango Tea Dance class from August 14th. She is aware of all restrictions and that some Fridays will have previous bookings - eg Film Night.

Slimming World is back from August 12th.

SH clarified that meetings with strictly controlled numbers are being booked but not celebrations.

There was a discussion on starting adult Film Nights not children's', with restricted numbers, with the first one possibly in September. LB and PB to contact the film company and work with SH on the number of attendees.

SH led the discussion on the stage floor renewal. The committee agreed that a carpet was not suitable.

Sue is negotiating with 2 companies Maltbys and PJM from Deeside. The agreed material for the stage floor is a black vinyl of a high standard with an acoustic underlay. Maltbys quote is £2168 plus VAT and PJM is £ 4788 plus VAT. BH and RB will assist Sue with the decision on choice of materials and contractor.

CRTA Marketing and Publicity Fiona Lewis

There will be no performances for months, maybe an outdoor event; to be discussed at a later date.

AOB TL showed the committee the purpose built storage box on wheels designed to easily access the storage space under the stage. It has been built by Michael Taylor Stage Services and each cost £280. It was agreed to order 8 of these initially.

TL led the CC committee in marking the retirement of Liz Brereton by thanking her and raising a glass to her long service and hard work over 40 years and suggested a return to the committee at any time.

9 Date of next meeting

AGM / Committee Meeting Tuesday 1st September 7pm

Meeting closed 9.10 pm