

Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7:30 pm on Tuesday 3rd March 2020

Present: , Sue Hardacre (Vice Chair), Jane Armstrong (Secretary), Lyn Brunton, Pete Brunton,, Roy Brereton, Liz Brereton, Helen Flynn (TPC), Merryn Shaw (Flower Club), Fiona Lewis, Mark Wyatt (Tarvin Civic Trust).

1. Apologies - Ted Lush (Chair) Jane Lush (Treasurer) Gill Williams, Sharon Nolan, Brian Hardacre, Jane Hough
2. Minutes of previous meeting

The minutes of the meeting held on Tuesday 4th February 2020 were approved and signed as a correct record. Proposed by Sue Hardacre and seconded by Roy Brereton.

3. Matters arising from previous minutes
Pete and Lyn Brunton had investigated films to show for a teenage audience but there were none suitable to be shown with our current media equipment.
It was decided to put on hold, discussion around the youngsters' events until Jo Dodsley makes contact.
New fees - SH / LB will publish these on the noticeboard and website.

4 Officers' reports

Chairman Ted Lush

Door stoppers have been put on the Hall doors.

Contractors continue to arrive without notifying relevant members of the committee. Again Roy's number will be given to them in the hope he will be given prior notice.

When there is a large meeting booked it is essential that there is a person to organise traffic at the end of Meadow Close.

SH was concerned that her message to visitors to use the car park at the scout hut was not being heeded but FL had noticed that it was well used on the day of the last meeting.

The committee agreed that the small room through the store at the front of the centre should be improved in order that tuition, particularly one to one lessons could use it. There was a discussion on ventilation and fire safety but generally agreed that it should be fine as it was once used as an office. Charging rate to be agreed by JL and SH.

The major improvements to the stage were discussed and it was agreed in principle that the figure of £20K would be a starting point. SH has been in touch with Taylor Stage Services who have outlined a price of £14k for stage renovation and £7k for lighting.

Ashton Hayes Theatre Group have strong ideas on improvements/ existing props which may not meet with Committee's proposals, they have in the past paid for certain things - eg: carpet on stage. FL thought it essential that wider use of the stage by other theatre/ arts groups are considered for future use and development of the Hall and it was generally agreed. FL also showed details of relevant equipment being sold by Action Transport Theatre/ Citadel that we may want to purchase. RB added that the sound system in the hall needs replacing. SH FL will meet to have a more detailed look at what is available and then liaise with Michael Taylor and discuss conclusions with Yvette from Ashton Hayes in the near future.

13th March Ugg Ogg and Dog - this will be a full house of 160 plus, as infants from school are attending plus preschool. Helen F raised a question as she is bringing small children and hopes they will have a good view. FL reassured that they would be on chairs with the school children sitting on the floor.

SH FL both very pleased that the event is providing potential better future links with the school. George Egg on 28/3 needs more promotion as ticket sales not as good as expected. Saturday 28th March.

5 Caretaker's Duties - RB will over see this.

6 Changing Lock Code - TL to contact CWaC

7 Operational issues Gas Boiler - Instructions to follow.

8 AOB SH raised Corona virus issues. There will be bacterial hand wash in dispensers plus more bins and liners to dispose of tissues. The caretaker does clean handles and door plates every day.

SH reiterated that large meeting refreshments provide hard work for herself and other members.

FL suggested outsourcing the work to an occasional worker - she has a person in mind who could do this and this could be discussed further at the next meeting.

9 Date of next meetings

Tuesday April 7th

May 5th

Meeting closed 9.30 pm