

## Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7:30 pm on Tuesday 7th January 2020

Present: Ted Lush (Chair) Jane Lush (Treasurer), Jane Armstrong (Secretary), Sue Hardacre, Lyn Brunton, Jane Hough, Roy Brereton, Liz Brereton, Merryn Shaw (Flower Club), Sharon Nolan TGS, Fiona Lewis.

1. Apologies - Gill Williams, Helen Flynn, Pete Brunton, Brian Hardacre
2. Minutes of previous meeting  
The minutes of the meeting held on Tuesday 3rd 2019 were approved and signed as a correct record.
3. Matters arising from previous minutes

The Christmas quiz sheet - JL received 22 entries and there were 2 joint winners soon to be announced.

Village Quiz - 5.30 start for set up - TL JA JL and any others - thanks

Prizes for raffle gratefully received. Helen Barker and Cathy Hones to run raffle. Now 16 teams. One team may not field a team - so a bye may take place - hashtagTPC - Adam Friend trying to recruit.

Still no Scorer as Richard Orfanelli unavailable - will have to share on the night if no one volunteers.

It was agreed to have one bonus point if other team takes question and answers correctly.

### 4 Officers' reports

Chairman Ted Lush

TL thanked everyone for help to run Centre and also made a plea for all committee members to take a turn with opening / locking up. There are many planned improvements of the Centre to discuss at future meetings. Security is always an issue and TL suggested that anyone who is last to leave including the caretaker should set the main door to "Moon" and also check other doors are properly closed.

Duties of Caretaker Chris discussed were during his 15 hours a week - it was agreed that there should be a list of duties and a meeting. RB to coordinate this with Chris, TL and SH. The refurbished floor will require specific care at set times.

Treasurer Financial Report Jane Lush

JL presented the report for December 2019

Total funds available: £62,679.76

The balance of the floor has been paid £2,244.00

December children's film made a loss, this year it was decided to plan film night earlier, 11/12/20 for adult and children's films to avoid clashes with other events.

Building Officer Roy Brereton

There are printed instructions for care of the new floor in the hall and RB will liaise with the Caretaker.

The drains are still smelly RB has reported to QUEST again and wishes to be present when they next carry out an inspection.

RB has had a quote from a private drain specialist - £85.00 per hour and a survey would cost around £350. This hopefully will not be necessary as CWAC has its own contractor, RB continues to liaise with Graham and is awaiting a site meeting.

RB is also awaiting a call from the Heating Contractors to confirm a start date for new Gas boiler.

RB is arranging for the company who refurbished the hall floor to quote on refurbishing ER floor. There is a little finishing off required of carpet in hall.

RB is ordering new waste bins and soap dispensers from Nesbitts.

JL is counting Mugs and crockery for future large events.

Booking Secretary

Sue Hardacre

Two bookings on Mondays in January will require some parking stewarding as there may be up to 100 cars. TL will stand at end of the close to prevent cars entering and causing problems when the carpark is full. There will be some disruption to parking/ traffic during these times in the village and may cause complaints from residents.

There are new dog training classes - Monday eve and Sat Morning.

Arts Marketing and Publicity

Fiona Lewis

Various events coming up. Two Children's Events 13th March and Saturday 28th March.

It was agreed to sell tickets at the Post Office and to further publicise these on the website and on the A frame on the High Street.

FL hopes the Primary school will allow Reception / buddies / year 1 to attend the first of these.

The Hypnotist show on Feb 7th needs confirming by SH / FL then publicising.

Dads Army show is still a possibility if a price can be agreed and even better if a Lottery Grant of £1000 for this, is achieved by FL's application.

The Committee agreed to organise a VE celebration on the evening of June 5th 2020, FL is signing up the entertainment Bluebird Belles and further discussion will be held at future meetings as to the format of the evening.

Films 28th Feb Little Women Spies in Disguise.

5 AOB

It was agreed to add Staging, Technical Issues and Fire Drill to the Agenda at the next meeting

6 Dates of next meetings

4th February 2020

3rd March 2020

Meeting closed 9.30 pm