

Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7:30 pm on Tuesday 2nd July 2019

Present: Ted Lush, Jane Lush, Jane Armstrong, Lyn Brunton, Brian Hardacre, Sue Hardacre, Jane Hough, Helen Flynn (representing Tarvin Parish Council), Sharon Nolan (representing Tarvin Gardening Society and Ashton Heyes and Tarvin Flower Cub), Gill Williams (representing Tarvin WI),

1. Apologies

Roy and Liz Brereton, Paul Woodbury, Merryn Shaw, Fiona Lewis

2. Minutes of previous meeting

The minutes of the meeting held on 4th June 2019 were approved and signed as a correct record

3. Matters arising from previous minutes

The bar at Tarvin Village Fete made £327 profit and a further £150 was donated by the Methodist Church - a third share of their profit on teas and cakes.

TL showed the framed tribute to Alan Wilkinson to be hung in the Lounge entrance. A tribute to Edna Rose written by Stuart McNeil will be hung in the foyer.

The Bank Account signature details have been changed and are waiting confirmation

There will be an instructional meeting re lights and windows in the centre - date TBC

Alun Williams will be contacted re quality of sound on Film nights and a meeting to be set up in near future.

4. Officers' reports

a) Chairman

JL as treasurer will now report monthly lettings

CWaC as landlord continues to be evasive about continuing problems and issues e.g. Car Park.

Alan Wilkinson is now off the lease document, replaced by SH. Solicitor will continue the procedure and send to Land Registry at a total estimated cost of £255

TL stated a concern over security especially at the end of the day when windows are left open and lights on, also continued problems with individuals climbing on back roof.

SH asked for more volunteers to open and lock up. Discussion on best way to lock car park and to involve Will the caretaker at the end of the day. There are issues with regular bookings and whether particular ones continue over the summer, SH to contact those.

b) Booking Secretary including Marketing and Publicity

SH read bookings / marketing and publicity report.

Still some issues with CWaC re purchase orders.

Community Centre is losing Sensory Patch and Weight Watchers - regular bookings.

Minerva Arts have made a booking for Gala Dinner in October.

A monthly Art Class is starting in October to continue through to June

SH gave information on an On line Booking system used by Tarpoley Community Centre.

The Drama Production on 8th November will be signed - Deaf support extremely pleased.

5. Financial report

Treasurer presented the monthly financial statement. Lettings estimate for July is £4100 of which £117.98 is from CWAC but more to come usually at short notice. July 2018 amount was £2029 of which £181 was from CWAC. The difference is explained by Library letting £983 paid quarterly. Total funds are £66,521.

Renewal of Insurance £724 to be paid this month slightly up from last year.

6. Trustees' Annual Report

1.4.2018 - 31.3.2019 signed by TL and SH for submission to the Charity Commission.

7. Community Centre building – issues with building, systems and grounds

TL read the Buildings Officer's report from RB

It was **agreed** that any request to have part of the grounds left wild should be put on hold until CWaC had arranged a new contract for grass cutting.

Signs have been ordered for the rear of the building to discourage climbers.

Contractor has been asked to quote for sanding and sealing the floor in the main hall. The work will require 3 clear days and it is hoped it can be done in August when the Centre is less busy.

The Chairman read the Improvements and Asset replacement report

It was **agreed** that the sanding and sealing of the floor in the main hall and the carpet in the entrance hall were a priority. The chairs did not require replacement at the moment but JL to investigate whether the grey ones are still available.

TL has asked RB to investigate a lift at the rear of the stage for disabled access

SH will approach Cheshire Community Action as to whether any grants may be available towards the cost of new curtains for the stage plus black flats.

SH is to write an article for Tarvin Online to seek interest for a Table Tennis Club as tables are available for £200 plus. Storage of the tables was discussed - the shed being the better place.

8. Community Centre grounds

Car parking - TL is to press CWaC to extend the carpark. It should be possible to add 20 places on the Community Centre side

SH is to add to booking confirmation from CWaC for visitors to use the Playing Field carpark as alternative to relieve congestion.

Grass cutting - see above

9. Forthcoming and future events

Bandersnatch Folk band appearing 28 - 9 – 2019. After discussion it was **agreed** the ticket price should be £10

A hypnotism and comedy magic evening was suggested as a future event and SH would make further enquiries

10. Any other business - Payment Card - deferred until next meeting

11. Dates of next meetings

Tuesday 6 August 2019

Tuesday 3 September 2019

Tuesday 8 October 2019 (Lounge)

Tuesday 5 November 2019

Tuesday 3 December 2019

Meeting closed 9:00 pm